ANANYA SHARMA

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CAREER OBJECTIVE

Motivated and detail-oriented graduate seeking an entry-level role as a Business Analyst where I can apply analytical thinking, data interpretation skills, and business acumen to support decision-making and organizational growth.

PROFESSIONAL SUMMARY

Entry-level Business Analyst with a strong foundation in data analysis, requirement gathering, and reporting. Experienced in academic projects and internships involving data-driven insights and process improvement. Quick learner with strong communication, problem-solving, and stakeholder coordination skills.

EDUCATION

Bachelor of Business Administration (BBA)
University of Mumbai | 2021 – 2024
CGPA: 8.4 / 10

INTERNSHIPS

Business Analysis Intern – XYZ Consulting Services (Jan 2024 – Mar 2024)
- Assisted in gathering and documenting business requirements
- Analyzed sales and operational data using Excel
- Prepared dashboards and summary reports
- Coordinated with cross-functional teams

ACADEMIC PROJECTS

Customer Retention Analysis Project
- Conducted churn analysis using Excel and SQL
- Identified key retention factors
- Presented actionable insights

TECHNICAL SKILLS

MS Excel (VLOOKUP, Pivot Tables), SQL (Basic), PowerPoint, Data Analysis, Documentation

SOFT SKILLS

Analytical Thinking, Communication, Problem Solving, Time Management, Team Collaboration

CERTIFICATIONS & COURSES

Business Analytics Fundamentals – Coursera
Advanced Excel for Business – Udemy

ACHIEVEMENTS & EXTRACURRICULAR ACTIVITIES

Winner – Inter-College Case Study Competition (2023)
Active Member – College Business Club
Volunteer – University Management Fest

LANGUAGES

English (Fluent), Hindi (Fluent), Marathi (Conversational)